

SCOPE OF WORK

1	Collection of prevailing SOR and Detailed SOR of CPWD, Railway and Gujarat PWD etc for civil works and detailed study thereof.
2	Compare prevailing SOR/DSOR 2022 of DPA with prevailing SOR/DSOR of CPWD, Railway and Gujarat PWD etc and make comparative statement if required.
3	Carry out Detailed & comprehensive analysis of above comparison including identification of the items under SOR of CPWD, Railway, Gujarat PWD etc. which can economically & practically be incorporated in DPA SOR for Civil Works.
4	Review of prevailing SOR of DPA in terms of updated technology, prevailing Market rates etc.
5	Submit draft Report on outcome of above tasks and make PPT/presentations before concerned Port officials and get suggestions of thereon and revise the report accordingly for final report.
6	Based on the suggestions on Draft Report by Port officials, revise the prevailing SOR 2022 and submit final version which includes but not limited to the i) revision of rates as per prevailing market rates, ii) inclusion of new items iii) deletion of outdated/obsolete items iv) deletion of items from prevailing DPA SOR and addition of new items, which are to be adopted from the SOR of CPWD, Railway, Gujarat PWD etc v) collection of prevailing markets rates and /or specifications of items etc. and incorporation thereof in revised SOR/DSOR.
7	Considering the suggestions of various divisions/ officers of civil engineering department, the items may be included / corrected / deleted.
8	Assist Civil Engineering Department /Finance Department to examine and concur-in the revised SOR/DSOR including compliance of observations and making presentation before competent authority to seek approval.
9	The scope of services of advisor shall not end on final approval of SOR/DSOR by competent authority of DPA but it shall be till 15 days even after uploading the revised SOR/DSOR in DPA website and compliance of correction suggested by the users if any.
10	After approval of SOR by competent authority of DPA, submit 15 numbers of hard copies of Revised SOR and one Hard copy of DSOR (including detailed preface and report) along with Excel sheet & soft copy of both in email, CD or Pen drive. Also submit supporting documents / credentials collected/prepared towards prevailing market rates, specifications, and quantity of materials / labors etc considered in revised SOR & DSOR.

Time Period

Description	Time
Preparatory period: Prestudy meeting with DPA Officials. Study the scope of work, collection of Data/SOR/DSOR from DPA and various other organizations like CPWD, Railway, Gujarat PWD etc. Collection of Current Rates of various materials from market/manufacturers as well as from various government websites etc. , labour rates as per latest CLC circulars etc. (required letters will be furnished by XEN-D) as per task 1 above.	15 days
Submission of draft report and presentation before DPT officials as per task 2 to 5 above. This includes suggestions of consultant about item of SOR of CPWD, Gujarat PWD etc can be adopted by DPA for normal civil works with presentation.	45 days
Submission of final Report, Revised & updated SOR, Detailed SOR, supporting documents / credentials towards prevailing market rates, specifications, quantity of materials / labours etc considered is SOR / Detailed SOR based on suggestions of Port officials as per task 6& 7 above.	45 days
Submission of Hard and soft Copies(including Excel Sheet) of Revised & updated SOR, Detailed SOR, supporting documents / credentials towards prevailing market rates, specifications, quantity of materials / labours etc considered is SOR / Detailed SOR after final approval of DPA as per task 8 to 10 above.	15 days